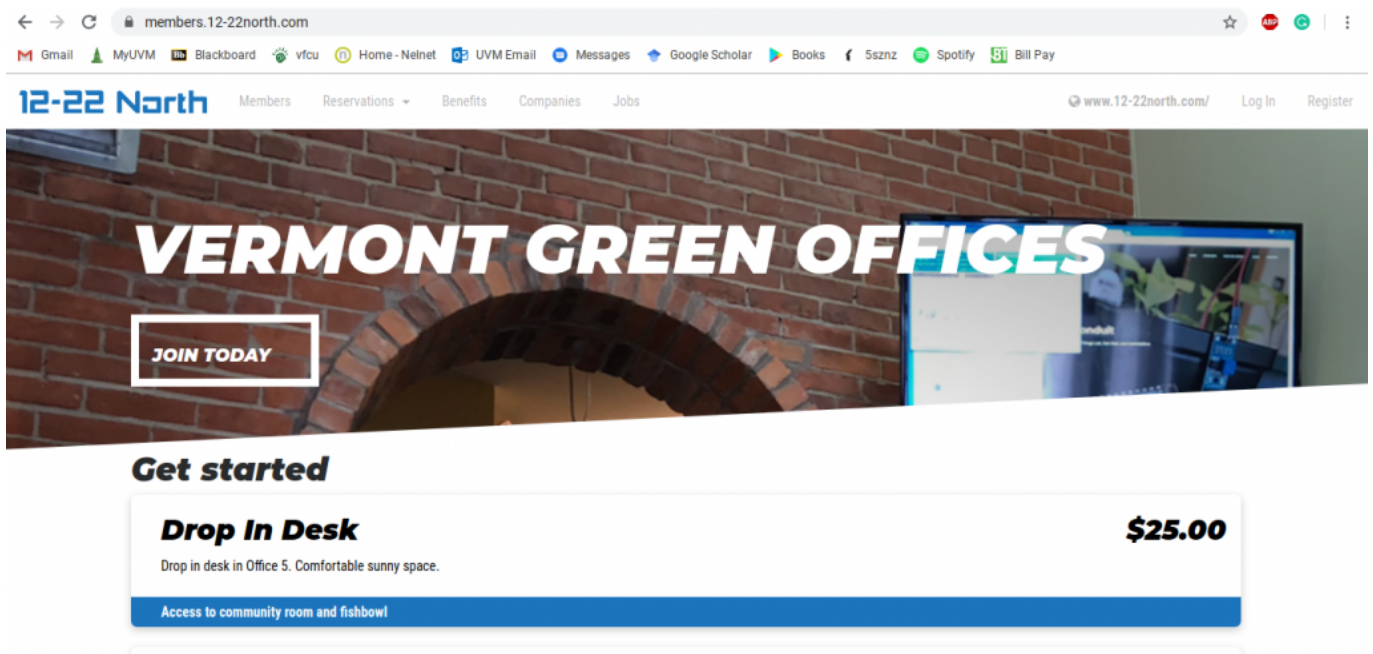


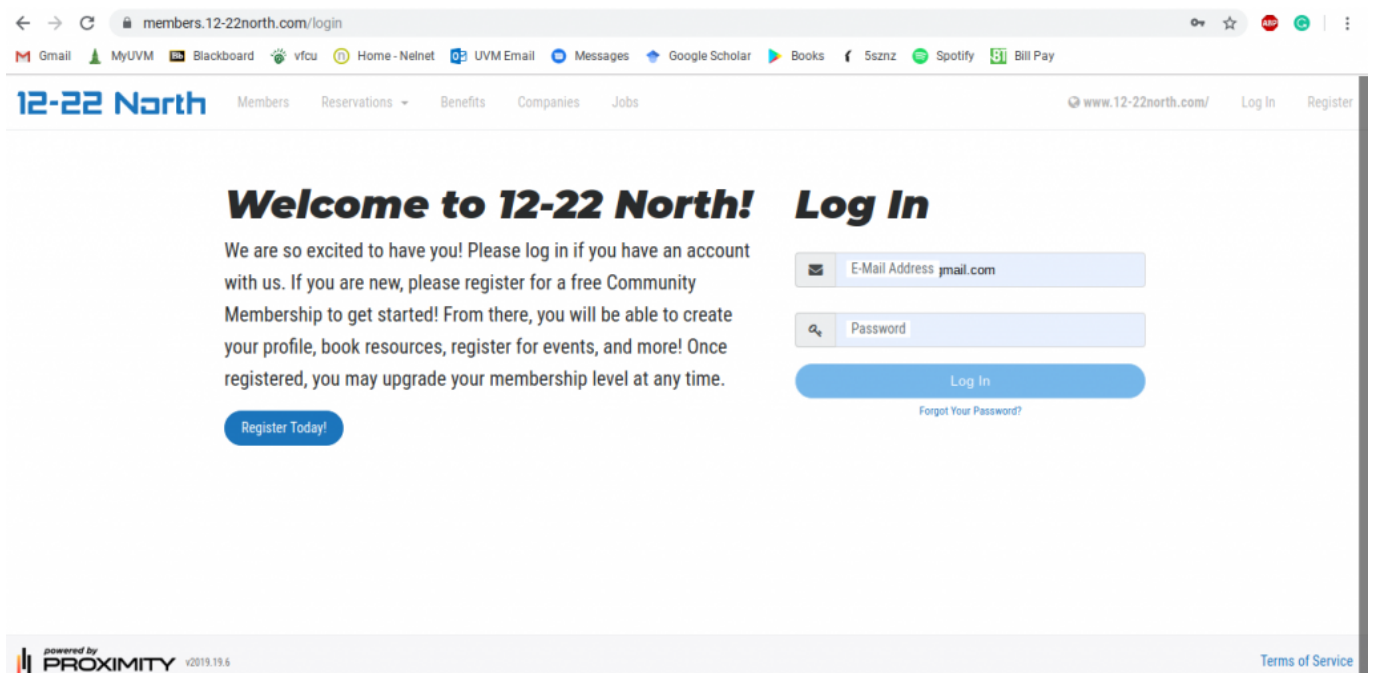
How to Activate Your Free Day Pass

Make sure you do this on the day you want to use your free day pass because once you finish with these steps, you will have started your free day.

1. Go to members.12-22north.com or click on the button under “Join” on 12-22north.com,
2. Click on the Drop In Desk option at the top of the list,
3. Create an account, or login:



4. Click on the Drop In Desk option again:



5. Enter your Discount Code in area marked by a red box on this screenshot:

The screenshot shows a web browser at the URL `members.12-22north.com/account/memberships/change?mcids=5646`. The page header includes the 12-22 North logo and navigation links for Members, Reservations, Benefits, Companies, Jobs, and Slack. The main heading is "Join our growing community!" followed by a welcome message and the current membership level: "Community Member". A membership card for "Drop In Desk" is displayed, priced at "\$25 for 1 day". Below the card, a text box with a red border contains the prompt "If you have a discount code, enter it here." Below this box, a note states: "Your Drop In Desk membership is a one time fee which means it will expire in 1 day."

6. Validate your code by clicking Validate:

This screenshot shows the same page as above, but with the price for the "Drop In Desk" membership updated to "\$0 for 1 day". The discount code "LAUNCH" has been entered into the input field, and a green checkmark and "Valid" label are visible to the right of the field. A note below the field reads: "Your Drop In Desk membership is a one time fee which means it will expire in 1 day." A final note states: "The normal price of this membership is \$25 but the coupon code LAUNCH brings that price down to \$0. YAY!" At the bottom of the page, a blue button labeled "Join 12-22 North" is visible.

7. Click on the "Join 12-22North" button:

Your membership has been updated.



Use your resources



Full Event

Outdoor

Once you see the above screen, you are all set. Stop in and start coworking!